

Proposal for action toward the establishment
of an extension office of the University
of Virginia in Arlington

(To be considered at meeting of exploratory committee with representa-
tive of the University March 28, 1949)

I. Background considerations

A. Interests expressed

1. Need for formal courses at junior-college level, mainly for employed high-school graduates. (Has been some sentiment for establishment of junior college in connection with Arlington public school system, but such not practicable now. Extension courses could meet this need.)
2. Need for formal courses for adults wishing to continue their education, but not able to take full-time college work now.
 - a. Public school teachers (some already being given in Alexandria and Arlington).
 - b. Others (many persons residing in D. C. suburbs in Virginia would take courses similar to those offered by D. C. colleges if they were available in Virginia).
 - c. College-level specialized courses for junior executives and others wishing to improve their educational backgrounds.
3. Need for informal courses and institutes for persons interested in broadening their outlook but who have no desire for university credit. Interests have been expressed specifically in -
 - a. Lecture course in public finance as administered in Virginia (State, county, local levels).
 - b. Lectures, movies, etc., to acquaint newcomers with Virginia geography, history, economy and social organization.
 - c. Institutes to help businessmen and craftsmen (such as plumbers) to become more proficient in their businesses or trades.

d. Lecture course interpreting present trends in international affairs.

4. Need for recreational programs (folk music, folk dancing, etc.).

B. Area to be served

1. Minimum - Arlington and Fairfax counties, Alexandria City.

2. Others, possibly - Loudon, Prince William, Fauquier, Stafford.

II. Possible course of immediate action

A. Formal request to University asking for establishment of extension office, citing -

1. Informal meetings held.

2. Interests expressed..

3. Area to be served.

4. Possible program for immediate action when office is established

a. Make inventory of talent available locally.

b. Arrange for courses for next fall (also summer?).

5. Contributions to be made locally

a. Set up "permanent" committee to assist with work.

b. Space for office, classes, etc.

B. Invite representation on permanent committee from Alexandria and Fairfax county (at least).

Membership of exploratory committee into the possibility of establishing an extension office of the University of Virginia in Arlington.

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